



State of Rhode Island and Providence Plantations
DEPARTMENT OF EDUCATION

Shepard Building
255 Westminster Street
Providence, Rhode Island 02903-3400

Deborah A. Gist
Commissioner

July 19, 2010

To: Superintendents and Principals

From: Paulajo Gaines, NBCT
Director, Office of Educator Quality and Certification

Re: Availability of Regents' Educator Quality Evaluation Systems Fellow Application
Due Date: July 23, 2010

The Rhode Island Department of Education is seeking an outstanding teacher to become a Regents' Educator Quality Evaluation Systems Fellow beginning in the 2010-11 school year. The fellowship is granted and reviewed each year, with a potential of an additional two years. We are particularly interested in candidates with a deep understanding of educator evaluation both in Rhode Island and nationally, and with demonstrated leadership skills and experience with the implementation of evaluation systems. Please inform your faculty of this opportunity.

If you have any questions about the application materials (see below) or about the fellowship, please do not hesitate to Ms. Lisa Foehr at lisa.foehr@ride.ri.gov.

The application deadline is July 23, 2010 .

Thank you for your cooperation.

FELLOW POSTING:

July 19, 2010

EDUCATION
Rhode Island Department of Education
Educator Quality Evaluation Systems Fellow

The Rhode Island Department of Education is soliciting applications for a Regents' Educator Quality Evaluation Systems Fellow.

S/he will: work with a RIDE team to develop a RI Model evaluation system; support the team's work with district developed evaluation systems; work with schools implementing the RI Model; and participate in activities related to the priority areas of the Office of Educator Quality and Certification.

Requirements: Applicants must have the support of their local district to participate in the fellowship program. Please Ms. Lisa Foehr with any questions at lisa.foehr@ride.ri.gov . This information is also posted on www.ride.ri.gov click on Employment Opportunities at RIDE.

Application Deadline: This position is renewable and is contingent each year upon performance and funding. The application deadline is July 23, 2010

An Affirmative Action/Equal Opportunity Employer

Interested Applicants: Please complete the enclosed packet and forward all requested materials, along with a letter of intent to:

Rhode Island Department of Education
Office of Educator Quality and Certification
255 Westminster Street, 4th Floor
Providence, RI 02903
Attn: Ms. Gail Sweet

If you have any questions or require additional information, please do not hesitate to contact Ms. Lisa Foehr with any questions at lisa.foehr@ride.ri.gov .

**RHODE ISLAND DEPARTMENT OF EDUCATION
OFFICE OF EDUCATOR QUALITY AND CERTIFICATION
Regents' Educator Quality Evaluation Systems Fellow
DUE DATE: July 23, 2010**

General Description of Duties:

The Rhode Island Department of Education is seeking at least one teacher or principal to serve as Regents' Educator Quality Evaluation Systems Fellow for the school year commencing August 2010 and ending June 2011, with the potential of an additional one to two years depending on the results of annual performance reviews and available funding. Fellows work for the number of days in the regular contractual year recognized by their district and may be required to work up to 20 additional days for additional compensation.

The Department's intent in establishing the position of an Educator Quality Evaluation Systems Fellow position is to ensure the development and implementation of a model evaluation system that is aligned to school and district priorities.

Organizational Assignment:

The Regents' Evaluation Systems Fellow will have a home base in the Office Educator Quality and Certification under the supervision of the Director of that office.

Supervision Received:

Works under the supervision of the Director of Educator Quality and Certification and works in collaboration with office and work team members and with latitude to exercise independent judgment. Work is reviewed periodically for achievement of results.

Supervision Exercised:

Generally none. May work as part of teams, and in collaboration with others, with latitude for the exercise of independent judgment to achieve results.

Scope of Work:

The Regents' Evaluation Systems Fellow will: work with a RIDE team to develop a RI Model evaluation system; support the team's work with district developed evaluation systems; work with schools implementing the RI Model; and participate in activities related to the priority areas of the Office of Educator Quality and Certification.

In addition, the Regents' Evaluation Systems Fellow will:

- Work with the Office of Educator Quality and Certification to establish policies and practices related to the development of evaluation systems.
- Collaborate within RIDE to continuously review and refine evaluation procedures and instruments.
- Work collegially within RIDE and with other partners in order to accomplish their charge.

Regents' Evaluation Systems Fellows will work the same number of days per year as provided by their own district's contractual agreement with the ability to negotiate a flexible work and vacation schedule. The fellow may be required to work an additional 20 days for additional compensation.

Qualifications:

Candidates must:

- Currently be a full time teacher or principal in a Rhode Island public school
- Demonstrate a record of successful classroom teaching or leadership
- Demonstrate organizational, writing, word processing and time-management skills
- Demonstrate the ability to facilitate adult dialogue and learning
- Demonstrate leadership in working with educators

Preference is given to applicants who have worked with evaluation systems in their districts, who have in-depth knowledge of and experience in the implementation of evaluation systems and who have demonstrated the ability to work as a member of a high performance team in a learning community.

Application and Selection Process:

Submit letter of interest and current resume with completed application package and required references by July 23, 2010 to:

Rhode Island Department of Education
Office of Educator Quality and Certification
255 Westminster Street, 4th Floor
Providence, Rhode Island 02903
Attn: Mrs. Gail Sweet

**RHODE ISLAND DEPARTMENT OF EDUCATION
OFFICE OF EDUCATOR QUALITY AND CERTIFICATION
Regents' Educator Quality Evaluation Systems Fellow
DUE DATE: July 23, 2010**

GENERAL INFORMATION

The Rhode Island Department of Education is seeking at least one teacher or principal to serve as a Regents' Educator Quality Evaluation Systems Fellow for the school year commencing August 2010, and ending June 2011, with the potential of an additional one to two years depending on the results of subsequent annual performance reviews and continued funding. Fellows work for the number of days in the regular contractual year recognized by their district and may be required to work up to 20 additional days for additional compensation.

The Department's intent in establishing the positions of Regents' Educator Quality Evaluation Systems Fellows is to the development and implementation of a model evaluation system that is aligned to school and district priorities.

Office space for the entire period of the fellowship, suitable access to equipment, supplies and free parking will be provided by the Rhode Island Department of Education, 255 Westminister Street, Providence, RI 02903.

Eligibility

Full-time elementary, middle and secondary teachers, current fellows or principals in the public school districts of the state of Rhode Island are eligible to apply for this fellowship.

Fellowship Application Procedures

To apply for a fellowship, a teacher or principal must submit a complete application that includes:

1. A clear, concise statement about the importance of a high quality evaluation system;
2. Supportive materials and statements, as stipulated; and
3. A recommendation from the applicant's building administrator or Superintendent and one other person addressing the suitability of the individual for this role.

In addition, the superintendent of schools should indicate the district's agreement to maintain the candidate's salary, fringe benefits, and seniority rights as if the teacher were still working within the district.

All required materials must be received on or before July 23, 2010, Rhode Island Department of Education, Office of Educator Quality and Certification, 255 Westminister Street, Providence, Rhode Island 02903. The attached application and recommendation forms may be reproduced as needed. Additional applications are available by contacting Gail Sweet, Office of Educator Quality and Certification at 222-8897.

**RHODE ISLAND DEPARTMENT OF EDUCATION
OFFICE OF EDUCATOR QUALITY AND CERTIFICATION
Regents' Educator Quality Evaluation Systems Fellow
DUE DATE: July 23, 2010**

APPLICATION: APPLICANT'S ASSURANCES

This application must be completed in full and must include at the time of filing:

- ✓ A current resume (3 pages maximum) describing your education and pertinent experiences.
- ✓ One (1) recommendation from the applicant's building administrator, (or superintendent, should the applicant be a principal).
- ✓ One (1) recommendation from a person of the applicant's choosing.
- ✓ One (1) agreement from the superintendent of schools indicating the district's agreement to maintain the candidate's salary, fringe benefits, and seniority rights as if the teacher were still working within the district.

All submissions must be original documents.

You are NOT an eligible applicant if you are not currently a full-time teacher, fellow or principal in RI.

Employment Status:

Are you currently a full-time teacher, fellow or principal? ☐ Yes ☐ No

If yes, indicate number of years of full-time teaching experience and/or leadership experience: _____

Grade/subject(s) being taught/led? this school year: _____

School of district in which currently employed: _____

District: _____ Dates of Employment: _____

School/District where previously employed (if within last 5 years):

School: _____ District: _____

Signature of Applicant

Date

**RHODE ISLAND DEPARTMENT OF EDUCATION
OFFICE OF EDUCATOR QUALITY AND CERTIFICATION
Regents' Educator Quality Evaluation Systems Fellow
DUE DATE: July 23, 2010**

APPLICATION ESSAY

Please provide a description (typewritten or via word processing) using a maximum of 300 words about the importance of high quality evaluation systems to Rhode Island public schools. Address as well the contributions you would be able to bring to this effort. This essay may be completed on a separate page.

**RHODE ISLAND DEPARTMENT OF EDUCATION
OFFICE OF EDUCATOR QUALITY AND CERTIFICATION
Regents' Educator Quality Evaluation Systems Fellow
DUE DATE: July 23, 2010**

SUPERINTENDENT ASSURANCE FORM

Print in ink or type all information on this application.

Name of Applicant: _____

This section is to be completed by the superintendent of schools of the district in which the applicant is currently employed.

Superintendent: _____

District: _____

I hereby certify that _____ is currently a full-time employee
Name of Applicant

in this district and has been since _____.

Mo./Day/Year

I have read this application, support it, and provide assurance that should this applicant be nominated as a fellow and require release time from his/her teaching responsibilities consistent with this proposal such release time will be provided without changing the salary and benefits that the teacher/principal is entitled to or jeopardizing any rights the fellow would have had if s/he were not participating in the fellowship program:

Date

Signature of Superintendent

**RHODE ISLAND DEPARTMENT OF EDUCATION
OFFICE OF EDUCATOR QUALITY AND CERTIFICATION
Regents' Educator Quality Evaluation Systems Fellow
DUE DATE: July 23, 2010**

**APPLICATION: BUILDING ADMINISTRATOR OR SUPERINTENDENT REFERENCE
FORM
(if the applicant is a principal, this reference should come from the
superintendent)**

Print in ink or type all information on this application. Reference may be completed on a
separate page.

Name of Applicant: _____

Name of Building Administrator or Superintendent: _____

School or District Name: _____

**Please provide your judgment of the suitability of the applicant to be a Regents'
Evaluation Systems Fellow.**

Date _____
Superintendent

Signature of Building Administrator or

**RHODE ISLAND DEPARTMENT OF EDUCATION
OFFICE OF EDUCATOR QUALITY AND CERTIFICATION
Regents' Educator Quality Evaluation Systems Fellow
DUE DATE: July 23, 2010**

APPLICATION: REFERENCE FORM

Print in ink or type all information on this application. Reference may be completed on a separate page.

Name of Applicant: _____

Your Name: _____

Your Relationship to Applicant: _____

Please provide your judgment of the suitability of the applicant to be a Regents' Evaluation Systems Fellow (2 pages maximum).

Date

Signature of Reference